

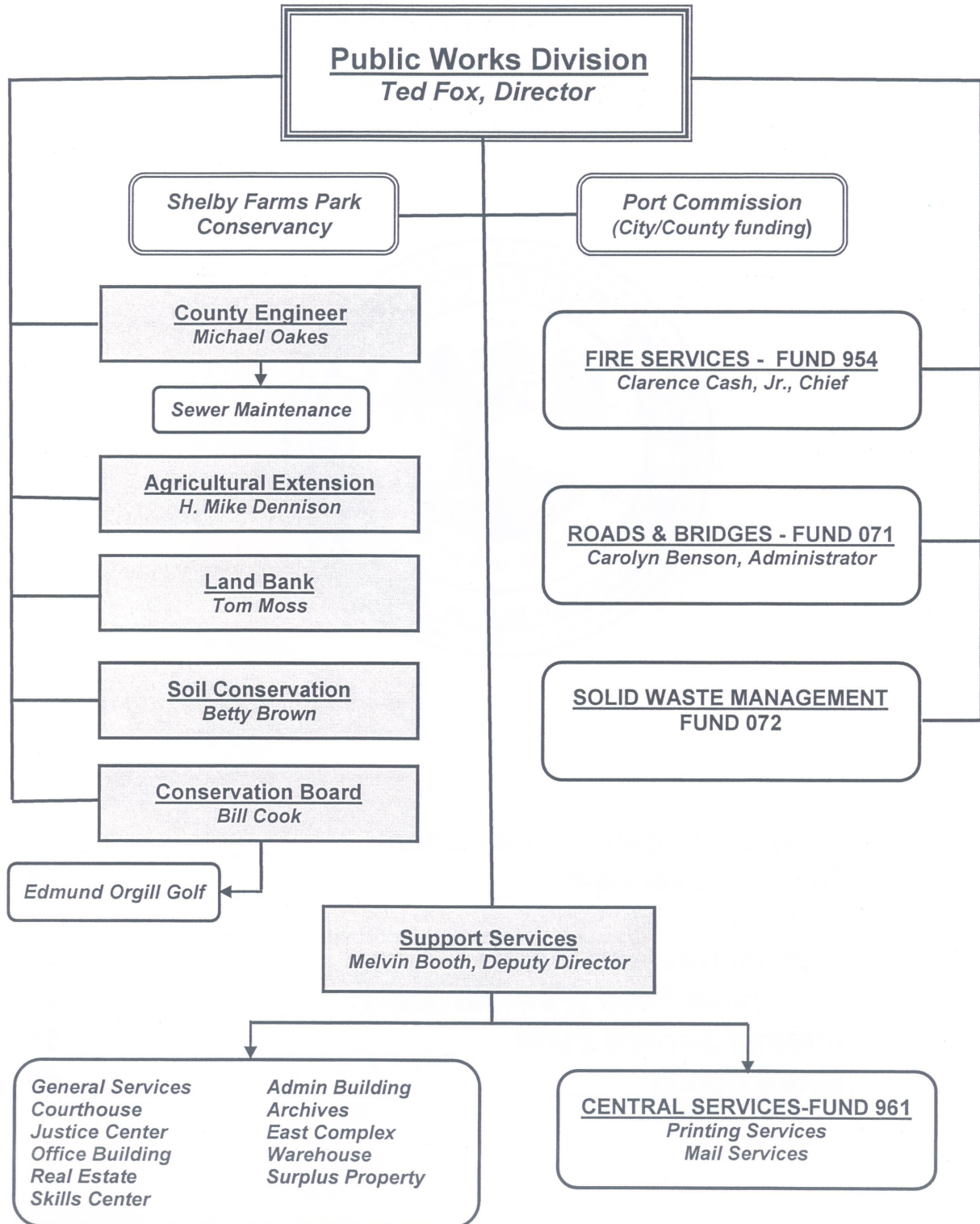
DIVISION OF PUBLIC WORKS



| | |
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PUBLIC WORKS

Organizational Chart by Program



Public Works
Overview for Fiscal 2009
Ted Fox, Director

MISSION STATEMENT:

To hold ourselves accountable in providing Shelby County residents with Public Works Services in a citizen-friendly, cost effective, efficient manner that guarantees a clean and safe environment that instills Public confidence.

STRATEGIC GOALS:

- Continue to pursue partnerships with governmental, private and non-profit agencies to reduce the cost of doing business:
 1. Renovation of Raleigh-Millington Road Bridge over the Loosahatchie River in partnership with the City of Memphis.
 2. Partner and cooperate with the City of Memphis on the design and construction of the Shelby Farms Parkway.
 3. Continue to partner with other government entities and non-profit organizations for the operation and maintenance of neighborhood parks.
- Continue the implementation and execution of the Shelby County Americans with Disabilities Act (ADA) Program.
- Complete consolidation/merger and or contracting engineering services with county municipalities to reduce the cost of doing business.
- Aggressively solicit Federal and State Funds to continue implementation of the county comprehensive Greenbelt Program to protect natural resources, promote conservation and ensure a high quality of life.
- Continue to improve countywide Emergency Medical Services by staffing and equipping all Shelby County Fire Stations with Advanced Life Support (ALS) Equipment in both paramedic capability and ALS equipment.

ISSUES & TRENDS:

- Rising utility (9% for last 3 years) and petroleum cost (6% the past year) will continue to negatively impact general fund operation and maintenance costs. Efforts are on-going to actively address these changes using both innovation and conservation.
- Rising petroleum cost will also negatively impact the county's asphalt overlay program which currently has a backlog of approximately 60.5 miles. The Road Department is initiating a program to reduce this backlog over the next 3 (three) years.

FY08 PERFORMANCE HIGHLIGHTS:

- Using Federal Fire Grants upgraded Shelby County Fire Department Dispatch System with state-of-the art dispatch console stations and mobile data terminals in all First Response Vehicles.

- Established and initiated fee system to provide for Emergency Medical Services reducing a \$1M impact to the General Fund.
- Overhauled Emergency Medical Services System to include incorporation of performance based standards.
- Completed construction and opening of the Shelby County and Memphis Household Hazardous Waste Facility to include inter-local agreements with Shelby County Municipalities for funding its annual operations and maintenance. Received the Sierra Club Conservation Achievement Award for the facility.
- Transferred the Operations and maintenance of Shelby Farms to the Shelby Farms Park Conservancy.
- Completed Nonconnah Greenbelt System Trailhead project; the first for the county.
- Completed construction of the Horton subdivision roads with drainage improvements in cooperation with the City of Bartlett.

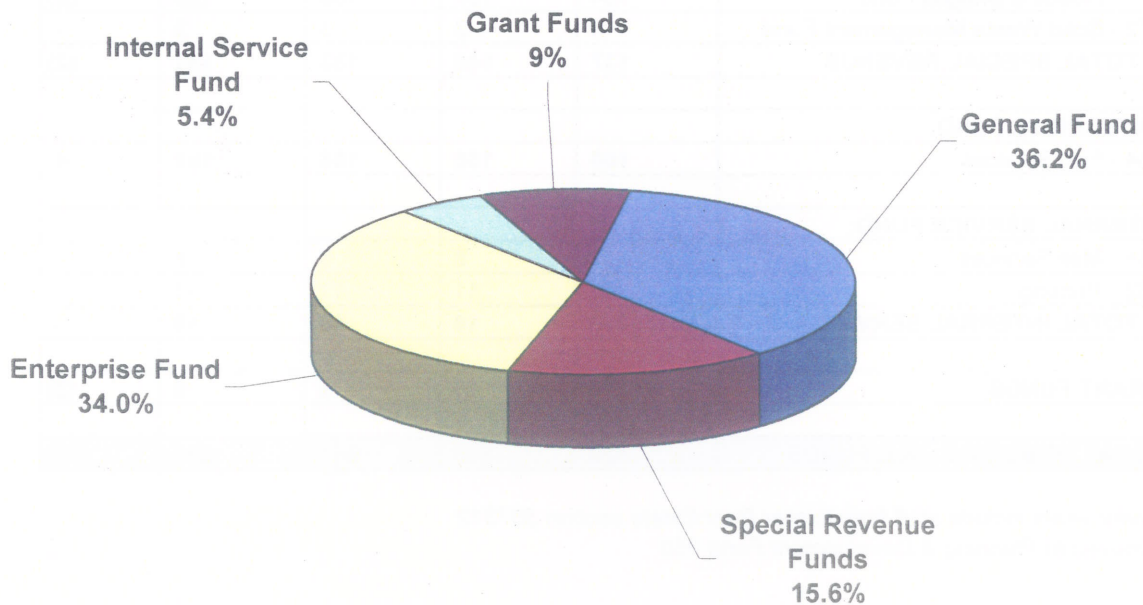
FY09 BUDGET HIGHLIGHTS:

- Revenue generated in fees from the **DUI Roadside Litter Program** will not fully support the operating cost of \$144,290. Revenue, based on an average of 137 offenders per month at \$38.00 per day, totals \$62,472. The average collection rate has been 50%, which estimates revenue to be approximately \$31,236. The total budget impact projected will be an increase of **\$85,261**.
- Increase number of **dispatchers in the Fire Alarm Office** by three positions. The Fire Alarm Office is a 24 hour-a-day, 7 day-a-week operation with three shifts. Currently, there are six dispatchers per day (2 for 3 shifts). There are no employees to cover for annual, bonus, holiday, sick, FMLA, or extended leave. Three additional dispatchers are required to fully staff the Fire Alarm Office. A total increase of **\$147,438** is needed. Funds will be covered by Shelby County Fire Fees.

PUBLIC WORKS DIVISION
Division Totals by Fund Type
FY09 Adopted Budget

| FUND NAME | REVENUE | EXPENDITURES | TRANSFERS | NET OPERATIONS | % of Total |
|------------------------------------|---------------------|-------------------|------------------|-------------------|---------------|
| GENERAL FUND | (3,446,615) | 19,393,130 | (1,003,668) | 14,942,847 | 36.2% |
| SPECIAL REVENUE FUNDS: | | | | | |
| Roads & Bridges Fund | (10,694,000) | 8,040,859 | 2,653,141 | - | 15.0% |
| Solid Waste Management Fund | (79,202) | 315,189 | (235,987) | - | 0.6% |
| TOTAL SPECIAL REVENUE FUNDS | (10,773,202) | 8,356,048 | 2,417,154 | - | 15.6% |
| ENTERPRISE FUND: | | | | | |
| Fire Services Fund | (18,897,501) | 18,253,636 | 643,865 | - | 34.0% |
| INTERNAL SERVICE FUND | | | | | |
| Mail and Print Services | (2,905,416) | 2,905,416 | - | - | 5.4% |
| GRANT FUNDS | (4,770,640) | 4,735,470 | 35,170 | - | 8.8% |
| TOTAL DIVISION - ALL FUNDS | (40,793,374) | 53,643,700 | 2,092,521 | 14,942,847 | 100.0% |

Expenditures by Fund



PUBLIC WORKS DIVISION
Position Totals by Program/Fund
FY06 - FY09 Adopted Budget

| FUND/PROGRAM: | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 BUDGET | FY 09 ADOPTED | FY 08-09 Change |
|---------------------------------------|-------------------------|-------------------------|-------------------------|--------------------------|----------------------------|
| 300101 - Director & Staff | 2 | 3 | 2 | 2 | - |
| 300201 - Engineering | 32 | 31 | 26 | 26 | - |
| 300202 - Sewer Maintenance | 1 | 1 | 1 | 1 | - |
| 300203 - Engineering REGIS** | - | - | 2 | - | (2) |
| 301101 - Soil Conservation | 1 | 1 | 1 | 1 | - |
| 301301 - Shelby Farms | 10 | 10 | 8 | - | (8) |
| 301401 - Agricultural Extension | 11 | 10 | 11 | 11 | - |
| 301601 - Conservation Board | 2 | 2 | 2 | 2 | - |
| 307301 - General Services | 15 | 17 | 18 | 16 | (2) |
| 307307 - Administration Building | 22 | 16 | 16 | 16 | - |
| 307309 - Courthouse | 8 | 8 | 8 | 8 | - |
| 307310 - Justice Center | 36 | 36 | 37 | 36 | (1) |
| 307311 - Office Building | 2 | 2 | 2 | 2 | - |
| 307312 - Real Estate | - | - | - | - | - |
| 307313 - Skill Center | 26 | 26 | 26 | 24 | (2) |
| 307315 - Surplus Property | 2 | 2 | 2 | 2 | - |
| 307316 - Weights and Measures | 1 | 1 | - | - | - |
| 307317 - Warehouse | - | - | - | 1 | 1 |
| 307318 - Archives | 2 | 2 | 2 | 2 | - |
| 307319 - East Complex | 9 | 9 | 9 | 9 | - |
| 307501 - Land Bank* | 6 | 6 | 12 | 10 | (2) |
| TOTAL POSITIONS - GENERAL FUND | 188 | 183 | 185 | 169 | (16) |
| SPECIAL REVENUE FUNDS: | | | | | |
| 071 - Roads & Bridges Fund | 134 | 137 | 130 | 128 | (2) |
| 072 - Solid Waste Management Fund | 3 | 3 | 3 | 3 | - |
| TOTAL SPECIAL REVENUE | 137 | 140 | 133 | 131 | (2) |
| ENTERPRISE FUND: | | | | | |
| 954 - Fire Services | 160 | 156 | 165 | 169 | 4 |
| INTERNAL SERVICE FUND: | | | | | |
| 961 - Mail Services | 7 | 8 | 8 | 8 | - |
| 962 - Printing | 11 | 11 | 11 | 11 | - |
| TOTAL INTERNAL SERVICE | 18 | 19 | 19 | 19 | - |
| GRANT FUNDS: | 17 | 10 | 9 | 6 | (3) |
| TOTAL POSITIONS - ALL FUNDS | 520 | 508 | 511 | 494 | (17) |

* prior years include staff from former Real Estate section 307312

**moved to Planning & Development Fund 950

DIVISION OF PUBLIC WORKS



GENERAL FUND

PUBLIC WORKS DIVISION
Division Totals by Program - General Fund
FY06 - FY09 Adopted Budget

| PROGRAM NUMBER AND NAME | | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD ACTUAL 12/31/07 | FY 08 REVISED BUDGET | FY 09 ADOPTED BUDGET |
|-------------------------|---------------------------------|-------------------|-------------------|---------------------------------|----------------------------|----------------------------|
| 300101 | Director & Staff - Public Works | 498,901 | 732,515 | 306,788 | 293,200 | 277,192 |
| 300201 | Engineering | 356,264 | 280,061 | 152,559 | 210,857 | 265,360 |
| 300202 | Sewer Maintenance | 179,095 | 212,026 | 46,857 | 171,226 | 124,710 |
| 300401 | Environmental Improvements | 35,105 | - | - | - | - |
| 300801 | Emergency/Ambulance Services | 543,054 | 820,497 | - | - | - |
| 301101 | Soil Conservation | 58,064 | 60,011 | 32,764 | 65,164 | 66,054 |
| 301301 | Shelby Farms | 454,532 | 491,383 | 304,177 | 625,366 | 575,848 |
| 301401 | Agricultural Extension | 255,730 | 276,553 | 133,973 | 286,721 | 294,202 |
| 301601 | Conservation Board | 148,696 | 179,065 | 100,708 | 249,466 | 249,899 |
| 301602 | Edmund Orgill Golf | 5,204 | (21,018) | (35,695) | 13,356 | (3,976) |
| 301603 | Edmund Orgill Golf (Fund 006) | (13,297) | (8,493) | (25,706) | 1,000 | - |
| 301701 | Port Commission | 521,482 | (481,540) | (868,888) | - | - |
| 307301 | General Services | 832,000 | 891,680 | 508,005 | 1,588,921 | 1,516,682 |
| 307307 | Administration Building | 1,813,479 | 1,895,351 | 743,490 | 1,660,590 | 1,693,619 |
| 307309 | Courthouse | 825,410 | 939,180 | 534,404 | 839,617 | 859,447 |
| 307310 | Justice Center | 4,475,876 | 4,371,490 | 1,301,730 | 4,551,571 | 4,693,941 |
| 307311 | Office Building | 250,675 | 273,444 | 93,130 | 221,367 | 144,927 |
| 307313 | Skill Center | 2,275,252 | 2,185,346 | 1,227,251 | 2,521,331 | 2,230,376 |
| 307315 | Surplus Property | 75,064 | (4,520) | 38,276 | 85,900 | 86,623 |
| 307316 | Weights and Measures | 68,997 | 53,172 | - | - | - |
| 307317 | Warehouse | - | - | - | 96,449 | 102,852 |
| 307318 | Archives | 393,380 | 358,245 | 138,928 | 375,798 | 385,447 |
| 307319 | East Complex | 931,681 | 870,571 | 390,980 | 866,582 | 873,574 |
| 307501 | Land Bank* | (864,385) | 212,843 | 59,081 | 13,969 | 506,070 |
| DIVISION TOTALS | | 14,120,259 | 14,587,862 | 5,182,812 | 14,738,451 | 14,942,847 |

*Includes prior year data for former Real Estate section 307312

PUBLIC WORKS DIVISION
Division Totals by Account - General Fund
FY06 - FY09 Adopted Budget

| ACCOUNT NUMBER AND NAME | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD ACTUAL 12/31/07 | FY 08 REVISED BUDGET | FY 09 ADOPTED BUDGET | % Change |
|---------------------------------------|--------------------|--------------------|---------------------------------|----------------------------|----------------------------|--------------|
| 42 - Local Revenue | (3,893,322) | (3,682,038) | (2,159,383) | (3,487,556) | (3,446,615) | -1.2% |
| 47 - Other Revenue | (48,998) | (29,143) | (14,794) | - | - | |
| Revenue | (3,942,320) | (3,711,181) | (2,174,177) | (3,487,556) | (3,446,615) | -1.2% |
| | | | | | | |
| 51A - Salaries | 7,088,703 | 7,337,487 | 3,807,754 | 8,510,278 | 7,861,834 | -7.6% |
| 52A - Other Compensation | 56,699 | 53,692 | 18,027 | 52,766 | 38,138 | -27.7% |
| 55 - Fringe Benefits | 1,981,262 | 2,009,838 | 1,043,540 | 2,478,818 | 2,260,545 | -8.8% |
| 56A - Salary Restriction | - | - | - | (600,000) | (600,000) | 0.0% |
| Salaries & Fringe Benefits | 9,126,664 | 9,401,017 | 4,869,321 | 10,441,862 | 9,560,517 | -8.4% |
| | | | | | | |
| 60 - Supplies | 844,707 | 892,885 | 142,677 | 923,284 | 909,236 | -1.5% |
| 64 - Services | 47,065 | 25,480 | 22,378 | 46,030 | 41,730 | -9.3% |
| 66 - Professional/Contracted Svcs | 2,834,962 | 3,139,875 | 605,659 | 2,047,464 | 2,725,336 | 33.1% |
| 67 - Rent, Utilities & Maint | 5,848,396 | 5,550,678 | 2,030,362 | 5,612,135 | 5,450,803 | -2.9% |
| 68 - Interdepartmental Charges | 336,928 | 563,581 | 261,636 | 592,289 | 556,576 | -6.0% |
| 69 - Reimbursements | - | - | - | 60,000 | 60,000 | 0.0% |
| 70 - Asset Acquisitions | 146,759 | 116,401 | 147,139 | 405,829 | 88,932 | -78.1% |
| Operating & Maintenance | 10,058,817 | 10,288,900 | 3,209,851 | 9,687,031 | 9,832,613 | 1.5% |
| | | | | | | |
| 95 - Contingencies & Restrictions | - | - | - | (132,626) | - | -100.0% |
| 96 - Operating Transfers In | (1,585,170) | (1,799,153) | (875,000) | (2,365,208) | (1,785,170) | -24.5% |
| 98 - Operating Transfers Out | 462,268 | 408,279 | 152,817 | 926,645 | 781,502 | -15.7% |
| 99 - Planned Use of Fund Balance | - | - | - | (331,697) | - | -100.0% |
| | | | | | | |
| DIVISION TOTALS | 14,120,259 | 14,587,862 | 5,182,812 | 14,738,451 | 14,942,847 | 1.4% |

DIRECTOR & STAFF-PUBLIC WORKS

| ACCT | DESCRIPTION | FY 05 ACTUAL | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD ACTUAL 12/31/07 | FY08 REVISED BUDGET | FY 09 ADOPTED BUDGET |
|-----------------------------------------------------|-------------------------------------------------|-----------------|-----------------|-----------------|---------------------------------|---------------------------|----------------------------|
| 3001 | <i>DIRECTOR & STAFF-PUBLIC WORKS</i> | | | | | | |
| 42 - Local Revenue | | -99,586 | 0 | -5,449 | 0 | 0 | 0 |
| | Revenue | -99,586 | 0 | -5,449 | 0 | 0 | 0 |
| 51A - Salaries | | 344,711 | 257,104 | 172,499 | 91,202 | 196,623 | 184,559 |
| 52A - Other Compensation | | 5,919 | 966 | 52 | 0 | 0 | 0 |
| 55 - Fringe Benefits | | 86,043 | 62,970 | 35,493 | 22,446 | 38,428 | 47,894 |
| 56A - Salary Restriction | | 0 | 0 | 0 | 0 | -600,000 | -600,000 |
| | Salaries & Fringe Benefits | 436,673 | 321,040 | 208,044 | 113,648 | -364,949 | -367,547 |
| 60 - Supplies | | 24,715 | 2,121 | 2,043 | 1,350 | 2,013 | 2,013 |
| 64 - Services | | 14,584 | 3,795 | 502 | 430 | 1,250 | 1,250 |
| 66 - Professional & Contracted Services | | 36,245 | 0 | 10,417 | 9,738 | 192,247 | 268,307 |
| 67 - Rent, Utilities & Maint | | 51,042 | 0 | 0 | 0 | 0 | 0 |
| 68 - Interdepartmental Charges/Expenditu | | 19,613 | 28,222 | 156,843 | 115,423 | 179,552 | 172,352 |
| 70 - Asset Acquisitions | | 0 | 0 | 0 | 5,921 | 7,600 | 0 |
| | Operating & Maintenance | 146,199 | 34,138 | 169,805 | 132,862 | 382,662 | 443,922 |
| | Expenditures | 582,872 | 355,178 | 377,849 | 246,510 | 17,713 | 76,375 |
| 96 - Operating Transfers In | | -35,170 | -35,170 | -48,164 | 0 | -35,170 | -35,170 |
| | Operating Transfers In | -35,170 | -35,170 | -48,164 | 0 | -35,170 | -35,170 |
| 98 - Operating Transfers Out | | 159,775 | 178,893 | 408,279 | 60,278 | 310,657 | 235,987 |
| | Operating Transfers Out | 159,775 | 178,893 | 408,279 | 60,278 | 310,657 | 235,987 |
| | Transfers | 124,605 | 143,723 | 360,115 | 60,278 | 275,487 | 200,817 |
| DIRECTOR & STAFF- TOTAL PUBLIC WORKS | | 607,891 | 498,901 | 732,515 | 306,788 | 293,200 | 277,192 |

Program Budget for Fiscal 2009

General Fund

Department: Director & Staff-Public Works
Section Name: Director and Staff - Public Works
Section Number: 300101

Program Description:

The Director of Public Works provides fiscal, strategic and operational direction for all departments within the Public Works Division.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|--|--|--|--|
| | | | |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|-------------|-------------|-----------------------------|---------------------------|---------------------------|
| Revenue | - | - 5,449 | - | - | - |
| Personnel Expense | 321,040 | 208,044 | 113,648 | - 364,949 | - 367,547 |
| Operating Expense | 34,138 | 169,805 | 132,862 | 382,662 | 443,922 |
| Transfers | 143,723 | 360,115 | 60,278 | 275,487 | 200,817 |
| Net Operations | 498,901 | 732,515 | 306,788 | 293,200 | 277,192 |
| STAFFING LEVEL | 2 | 3 | N/A | 2 | 2 |

COUNTY ENGINEER

| ACCT | DESCRIPTION | FY 05 ACTUAL | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD ACTUAL 12/31/07 | FY08 REVISED BUDGET | FY 09 ADOPTED BUDGET |
|------------------------------------------|------------------------|-----------------|-----------------|-----------------|---------------------------------|---------------------------|----------------------------|
| 3002 | COUNTY ENGINEER | | | | | | |
| 42 - Local Revenue | | -204,116 | -201,060 | -162,154 | -61,348 | -268,512 | -160,500 |
| Revenue | | -204,116 | -201,060 | -162,154 | -61,348 | -268,512 | -160,500 |
| 51A - Salaries | | 1,529,851 | 1,519,048 | 1,572,666 | 781,347 | 1,595,145 | 1,446,741 |
| 52A - Other Compensation | | 5,485 | 6,005 | 14,758 | 693 | 0 | 0 |
| 55 - Fringe Benefits | | 397,228 | 402,252 | 408,401 | 195,348 | 445,425 | 403,786 |
| Salaries & Fringe Benefits | | 1,932,564 | 1,927,305 | 1,995,825 | 977,388 | 2,040,570 | 1,850,527 |
| 60 - Supplies | | 39,849 | 26,921 | 33,599 | 18,132 | 36,260 | 29,245 |
| 64 - Services | | 13,376 | 22,712 | 11,877 | 16,465 | 18,780 | 17,780 |
| 66 - Professional & Contracted Services | | 152,230 | 134,201 | 195,302 | 75,279 | 173,800 | 212,800 |
| 67 - Rent, Utilities & Maint | | 126,748 | 76,904 | 75,808 | 34,920 | 226,500 | 89,390 |
| 68 - Interdepartmental Charges/Expenditu | | 79,769 | 98,376 | 91,830 | 13,580 | -2,915 | 100,828 |
| 70 - Asset Acquisitions | | 0 | 0 | 0 | 0 | 107,600 | 0 |
| Operating & Maintenance | | 411,972 | 359,114 | 408,416 | 158,376 | 560,025 | 450,043 |
| 999 - Planned Fund Balance Change | | 0 | 0 | 0 | 0 | -200,000 | 0 |
| Planned Fund Balance Change | | 0 | 0 | 0 | 0 | -200,000 | 0 |
| Expenditures | | 2,344,536 | 2,286,419 | 2,404,241 | 1,135,764 | 2,400,595 | 2,300,570 |
| 96 - Operating Transfers In | | -1,562,952 | -1,550,000 | -1,750,000 | -875,000 | -1,750,000 | -1,750,000 |
| Operating Transfers In | | -1,562,952 | -1,550,000 | -1,750,000 | -875,000 | -1,750,000 | -1,750,000 |
| Transfers | | -1,562,952 | -1,550,000 | -1,750,000 | -875,000 | -1,750,000 | -1,750,000 |
| COUNTY ENGINEER | TOTAL | 577,468 | 535,359 | 492,087 | 199,416 | 382,083 | 390,070 |

Program Budget for Fiscal 2009

General Fund

Department: County Engineer
Section Name: Engineering
Section Number: 300201

Program Description:

Engineering is responsible for identifying deficiencies or maintenance needs for roads and bridges budgeting for design; for oversight of consultants and preparation of consultant contract for roads, bridges and buildings; for review of all CIP and development construction plans for traffic control and permits; for oversight of construction contracts to verify quality of work and proper payment to contractors; administration of program requirements for the EPA NPDES, Phase II; monitoring of Walnut Grove methane gas elimination system; coordination for FEMA insurance rate maps and flood plain program; maintenance and preparation of 4 dams for periodic inspection by state. This department also provides leadership for other departmental department functions and provides various recordkeeping, correspondence, public relations and financial control duties.

Legally Mandated? Yes **Legal Reference or Statute:** Tort Liability Act TCA 29-010, etc; EPA Clean Water Act; Water Quality State Operating and NPDES permits; Air Quality State Permit for Walnut Grove; FEMA through the National Flood Insurance Act of 1968 and the Flood Disaster Protection Act of 1973; Safe Dam Act, TCA 6; 9-12-101 et. seq.; General Assembly of TN through Chapter 409, Public Acts of 1973 and subsequent amendments

Goals and Objectives:

To efficiently provide administrative and technical services to the professional and taxpaying community.

Service Level Measurements:

| | FY05 | FY06 | FY07 |
|--------------|------|------|------|
| CIP projects | 19 | 17 | 12 |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|-------------|-------------|-----------------------|---------------------|---------------------|
| Revenue | - 151,446 | - 109,452 | - 17,536 | - 220,512 | - 72,500 |
| Personnel Expense | 1,865,780 | 1,919,046 | 957,526 | 1,978,419 | 1,795,162 |
| Operating Expense | 191,930 | 220,467 | 87,569 | 202,950 | 292,698 |
| Transfers | - 1,550,000 | - 1,750,000 | - 875,000 | - 1,750,000 | - 1,750,000 |
| Net Operations | 356,264 | 280,061 | 152,559 | 210,857 | 265,360 |
| STAFFING LEVEL | 32 | 31 | N/A | 26 | 26 |

Program Budget for Fiscal 2009

General Fund

Department: County Engineer
Section Name: Sewer Maintenance
Section Number: 300202

Program Description:

Sewer Maintenance operates and maintains Shelby County owned sewer systems; identifies long range program needs; answers and handles citizens' complaints; and monitors landfill operations and permits.

Legally Mandated? Yes **Legal Reference or Statute:** Water Quality State Operating Permit for sewer collection systems; NPDES permits for sewer systems with discharge to waters of the State; Air Quality State Permit for Walnut Grove methane gas elimination systems.

Goals and Objectives:

To efficiently provide administrative and technical services to the professional and taxpaying community.

Service Level Measurements:

| | FY05 | FY06 | FY07 |
|----------------------------------------------------------|-------------|-------------|-------------|
| Gravity sewer connections maintained in Cloverhaven area | 725 | 725 | 725 |
| Gravity sewer connections maintained in Lucy area | 500 | 500 | 500 |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|--------------------------|--------------------|--------------------|------------------------------|----------------------------|----------------------------|
| <i>Revenue</i> | - 49,614 | - 52,702 | - 43,812 | - 48,000 | - 88,000 |
| <i>Personnel Expense</i> | 61,525 | 76,779 | 19,862 | 62,151 | 55,365 |
| <i>Operating Expense</i> | 167,184 | 187,949 | 70,807 | 157,075 | 157,345 |
| <i>Transfers</i> | - | - | - | - | - |
| <i>Net Operations</i> | 179,095 | 212,026 | 46,857 | 171,226 | 124,710 |
| STAFFING LEVEL | 1 | 1 | N/A | 1 | 1 |

SOIL CONSERVATION

| ACCT | DESCRIPTION | FY 05 ACTUAL | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD ACTUAL 12/31/07 | FY08 REVISED BUDGET | FY 09 ADOPTED BUDGET |
|------------------------------------------|---------------------------------------|-----------------|-----------------|-----------------|---------------------------------|---------------------------|----------------------------|
| 3011 | SOIL CONSERVATION | | | | | | |
| 51A - Salaries | | 40,264 | 37,960 | 38,996 | 20,069 | 39,886 | 40,178 |
| 55 - Fringe Benefits | | 15,177 | 14,252 | 15,137 | 7,799 | 16,478 | 17,076 |
| | Salaries & Fringe Benefits | 55,441 | 52,212 | 54,133 | 27,868 | 56,364 | 57,254 |
| 60 - Supplies | | 1,738 | 2,068 | 1,873 | 590 | 1,500 | 1,000 |
| 64 - Services | | 511 | 663 | 1,105 | 525 | 1,300 | 1,100 |
| 66 - Professional & Contracted Services | | 475 | 2,825 | 2,900 | 2,650 | 3,000 | 4,000 |
| 68 - Interdepartmental Charges/Expenditu | | 296 | 296 | 0 | 1,131 | 3,000 | 2,700 |
| | Operating & Maintenance | 3,020 | 5,852 | 5,878 | 4,896 | 8,800 | 8,800 |
| | Expenditures | 58,461 | 58,064 | 60,011 | 32,764 | 65,164 | 66,054 |
| SOIL CONSERVATION | TOTAL | 58,461 | 58,064 | 60,011 | 32,764 | 65,164 | 66,054 |

Program Budget for Fiscal 2009

General Fund

Department: Soil Conservation
Section Name: Soil Conservation
Section Number: 301101

Program Description:

The Shelby County Soil Conservation District is a governmental subdivision of the State of Tennessee and a public body, corporate and politic, organized according to the Soil Conservation Districts Law of 1939 and directed by a Board of Supervisors. The main reason for establishing soil conservation districts was to enable the State to receive federal assistance for conservation programs. The District receives technical assistance from professional conservationists of the USDA/Natural Resources Conservation Service and has formal and informal agreements with other federal agencies and non-federal organizations. The District provides flood plain/wetland maps, soil survey information, aerial photos as a public service, informs landowners/operators of Farm Bill programs, and conducts federal cost-share program sign-ups. Other functions are to promote and encourage the application of conservation by landowners regarding degradation of water quality, excessive soil erosion, urbanization, flooding and loss of prime farmland.

Legally Mandated? Yes **Legal Reference or Statute:** Tennessee Code Annotated 43-14-201-223

Goals and Objectives:

To provide for the conservation of soil and water resources; to control and prevent soil erosion, flooding and sediment damage; to improve water quality and to preserve wildlife; to protect and promote the health, safety and general welfare of the people of the District in Shelby County.

Service Level Measurements:

| | <i>FY05</i> | <i>FY06</i> | <i>FY07</i> |
|-----------------------------------------------------|-------------|-------------|-------------|
| Farm owners/operators/producers served | 1,435 | 1,448 | 1,422 |
| Requests for information from public | 685 | 741 | 648 |
| Information/education projects and events sponsored | 3,367 | 1,723 | 1,172 |

Operating Expenses:

| <i>ACCOUNT TYPE:</i> | <i>FY06 Actual</i> | <i>FY07 Actual</i> | <i>FY08 Act YTD 12/31/07</i> | <i>FY08 Revised Budget</i> | <i>FY09 Adopted Budget</i> |
|--------------------------|--------------------|--------------------|------------------------------|----------------------------|----------------------------|
| <i>Revenue</i> | - | - | - | - | - |
| <i>Personnel Expense</i> | 52,212 | 54,133 | 27,868 | 56,364 | 57,254 |
| <i>Operating Expense</i> | 5,852 | 5,878 | 4,896 | 8,800 | 8,800 |
| <i>Transfers</i> | - | - | - | - | - |
| <i>Net Operations</i> | 58,064 | 60,011 | 32,764 | 65,164 | 66,054 |
| <i>STAFFING LEVEL</i> | 1 | 1 | N/A | 1 | 1 |

SHELBY FARMS

| ACCT | DESCRIPTION | FY 05 ACTUAL | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD ACTUAL 12/31/07 | FY08 REVISED BUDGET | FY 09 ADOPTED BUDGET |
|------------------------------------------|---------------------|-----------------|-----------------|-----------------|---------------------------------|---------------------------|----------------------------|
| 3013 | SHELBY FARMS | | | | | | |
| 42 - Local Revenue | | -154,302 | -121,708 | -134,357 | -4,610 | -134,000 | 0 |
| 47 - Other Revenue | | -7,261 | 0 | -855 | 0 | 0 | 0 |
| Revenue | | -161,563 | -121,708 | -135,212 | -4,610 | -134,000 | 0 |
| 51A - Salaries | | 311,353 | 313,623 | 303,652 | 157,364 | 391,050 | 0 |
| 52A - Other Compensation | | 20,270 | 17,332 | 14,144 | 13,123 | 15,000 | 0 |
| 55 - Fringe Benefits | | 93,595 | 99,199 | 84,897 | 44,868 | 132,133 | 0 |
| Salaries & Fringe Benefits | | 425,218 | 430,154 | 402,693 | 215,355 | 538,183 | 0 |
| 60 - Supplies | | 13,272 | 18,348 | 15,051 | 14,694 | 21,301 | 0 |
| 66 - Professional & Contracted Services | | 6,207 | 11,539 | 42,464 | 23,417 | 28,330 | 575,848 |
| 67 - Rent, Utilities & Maint | | 64,504 | 51,170 | 54,772 | 17,439 | 52,670 | 0 |
| 68 - Interdepartmental Charges/Expenditu | | 45,530 | 56,879 | 85,120 | 37,882 | 118,882 | 0 |
| 70 - Asset Acquisitions | | 60,378 | 8,150 | 26,495 | 0 | 0 | 0 |
| Operating & Maintenance | | 189,891 | 146,086 | 223,902 | 93,432 | 221,183 | 575,848 |
| Expenditures | | 615,109 | 576,240 | 626,595 | 308,787 | 759,366 | 575,848 |
| SHELBY FARMS | TOTAL | 453,546 | 454,532 | 491,383 | 304,177 | 625,366 | 575,848 |

Program Budget for Fiscal 2009

General Fund

Department: Shelby Farms
Section Name: Shelby Farms
Section Number: 301301

Program Description:

A Shelby Farms Management Agreement was made and entered into July 13, 2007 by and between Shelby Farms Park Conservancy and Shelby County Government. The effective date of this Agreement is August 1, 2007. The initial terms of this Agreement shall be ten (10) years and will commence upon the effective date and end on July 31, 2017. Shelby County Government agrees to continue to provide Utilities, petroleum, fleet maintenance and roads and bridges services with reimbursement made for expenses to Shelby County Government by Shelby Farms Park Conservancy. The total amount of this agreement is \$575,484 to be paid quarterly.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To make available to residents of Shelby County the opportunity for outdoor recreational and educational experiences while conserving the natural resources of this extraordinary property.

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|--|--|--|--|
| | | | |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|--------------------------|--------------------|--------------------|--------------------------------------|------------------------------------|------------------------------------|
| Revenue | - 121,708 | - 135,212 | - 4,610 | - 134,000 | - |
| Personnel Expense | 430,154 | 402,693 | 215,355 | 538,183 | - |
| Operating Expense | 146,086 | 223,902 | 93,432 | 221,183 | 575,848 |
| Transfers | - | - | - | - | - |
| Net Operations | 454,532 | 491,383 | 304,177 | 625,366 | 575,848 |
| STAFFING LEVEL | 10 | 10 | N/A | 8 | 0 |

AGRICULTURAL EXTENSION SERVICE

| ACCT | DESCRIPTION | FY 05 ACTUAL | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD ACTUAL 12/31/07 | FY08 REVISED BUDGET | FY 09 ADOPTED BUDGET |
|------------------------------------------|----------------------------------------------|-----------------|-----------------|-----------------|---------------------------------|---------------------------|----------------------------|
| 3014 | <i>AGRICULTURAL EXTENSION SERVICE</i> | | | | | | |
| 42 - Local Revenue | | 0 | -3,750 | -3,100 | -1,250 | -5,000 | -5,000 |
| Revenue | | 0 | -3,750 | -3,100 | -1,250 | -5,000 | -5,000 |
| 51A - Salaries | | 222,286 | 156,576 | 167,820 | 80,858 | 172,924 | 174,189 |
| 52A - Other Compensation | | 0 | 5,772 | 0 | 0 | 0 | 0 |
| 55 - Fringe Benefits | | 47,187 | 28,120 | 25,506 | 12,261 | 36,701 | 42,917 |
| Salaries & Fringe Benefits | | 269,473 | 190,468 | 193,326 | 93,119 | 209,625 | 217,106 |
| 60 - Supplies | | 842 | 0 | 0 | 0 | 0 | 0 |
| 66 - Professional & Contracted Services | | 25 | 0 | 0 | 0 | 0 | 0 |
| 67 - Rent, Utilities & Maint | | 27,027 | 55,987 | 79,782 | 36,904 | 76,992 | 76,992 |
| 68 - Interdepartmental Charges/Expenditu | | 1,826 | 13,025 | 6,545 | 5,200 | 5,104 | 5,104 |
| Operating & Maintenance | | 29,720 | 69,012 | 86,327 | 42,104 | 82,096 | 82,096 |
| Expenditures | | 299,193 | 259,480 | 279,653 | 135,223 | 291,721 | 299,202 |
| AGRICULTURAL EXTENSION | TOTAL | 299,193 | 255,730 | 276,553 | 133,973 | 286,721 | 294,202 |

Program Budget for Fiscal 2009

General Fund

Department: Agricultural Extension
Section Name: Agricultural Extension Service
Section Number: 301401

Program Description:

The purpose of Agricultural Extension is to extend information generated from research about agriculture, home economics and marketing to the public, commercial users and other agencies. Horticulture (urban gardening, master gardeners, and commercial landscape industry), row crop management (cotton, corn and soybeans), livestock production (beef cattle and horses), family financial management, food safety, parenting, nutrition education, insect and disease identification and management are examples of educational programs offered.

Legally Mandated? Yes **Legal Reference or Statute:** Smith Lever Act (Federal-Public Law 107-293), Title 49 Education, chapter 50 (Tennessee)

Goals and Objectives:

Improve the quality of life for local citizens by releasing research data about agriculture, horticulture, and family and consumer sciences. Improve environment and air quality by reducing homeowner pesticide use (teach insect and disease identification and management), reduce bankruptcy rates and family debt by teaching family financial management principles, and improve the health of local citizens by teaching food safety and nutrition principles.

Service Level Measurements:

| | <i>FY05</i> | <i>FY06</i> | <i>FY07</i> |
|-------------------------------------------------------------|-------------|-------------|-------------|
| Contacts with public through programs/services | 176,749 | 168,362 | 175,253 |
| Volunteer hours contributed by Master Gardener participants | | | 20,300 |
| Participants in Nutrition and Consumer Education Program | | | 48,063 |

Operating Expenses:

| <i>ACCOUNT TYPE:</i> | <i>FY06 Actual</i> | <i>FY07 Actual</i> | <i>FY08 Act YTD 12/31/07</i> | <i>FY08 Revised Budget</i> | <i>FY09 Adopted Budget</i> |
|--------------------------|--------------------|--------------------|------------------------------|----------------------------|----------------------------|
| <i>Revenue</i> | - 3,750 | - 3,100 | - 1,250 | - 5,000 | - 5,000 |
| <i>Personnel Expense</i> | 190,468 | 193,326 | 93,119 | 209,625 | 217,106 |
| <i>Operating Expense</i> | 69,012 | 86,327 | 42,104 | 82,096 | 82,096 |
| <i>Transfers</i> | - | - | - | - | - |
| <i>Net Operations</i> | 255,730 | 276,553 | 133,973 | 286,721 | 294,202 |
| <i>STAFFING LEVEL</i> | 11 | 10 | N/A | 11 | 11 |

CONSERVATION BOARD

| ACCT | DESCRIPTION | FY 05 ACTUAL | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD ACTUAL 12/31/07 | FY08 REVISED BUDGET | FY 09 ADOPTED BUDGET |
|------------------------------------------|---------------------------|-----------------|-----------------|-----------------|---------------------------------|---------------------------|----------------------------|
| 3016 | CONSERVATION BOARD | | | | | | |
| 42 - Local Revenue | | -339,395 | -418,611 | -416,848 | -245,140 | -475,000 | -495,000 |
| 47 - Other Revenue | | -4,882 | -2,945 | -4,638 | -3,305 | 0 | 0 |
| Revenue | | -344,277 | -421,556 | -421,486 | -248,445 | -475,000 | -495,000 |
| 51A - Salaries | | 134,495 | 78,600 | 80,761 | 91,291 | 217,557 | 220,375 |
| 52A - Other Compensation | | 5,771 | 0 | 0 | 0 | 0 | 0 |
| 55 - Fringe Benefits | | 25,891 | 16,296 | 17,387 | 14,293 | 38,520 | 35,053 |
| Salaries & Fringe Benefits | | 166,157 | 94,896 | 98,148 | 105,584 | 256,077 | 255,428 |
| 60 - Supplies | | 14,390 | 43,176 | 41,735 | 16,472 | 53,550 | 53,550 |
| 64 - Services | | 6,499 | 1,602 | 942 | 1,974 | 3,200 | 100 |
| 66 - Professional & Contracted Services | | 265,807 | 186,045 | 170,944 | 72,878 | 136,774 | 138,368 |
| 67 - Rent, Utilities & Maint | | 228,477 | 189,088 | 174,669 | 65,092 | 228,200 | 185,198 |
| 68 - Interdepartmental Charges/Expenditu | | 50,450 | 47,352 | 84,602 | 14,553 | 92,021 | 85,279 |
| 70 - Asset Acquisitions | | 0 | 0 | 0 | 11,199 | 100,697 | 23,000 |
| Operating & Maintenance | | 565,623 | 467,263 | 472,892 | 182,168 | 614,442 | 485,495 |
| 999 - Planned Fund Balance Change | | 0 | 0 | 0 | 0 | -131,697 | 0 |
| Planned Fund Balance Change | | 0 | 0 | 0 | 0 | -131,697 | 0 |
| Expenditures | | 731,780 | 562,159 | 571,040 | 287,752 | 738,822 | 740,923 |
| CONSERVATION BOARD | TOTAL | 387,503 | 140,603 | 149,554 | 39,307 | 263,822 | 245,923 |

Program Budget for Fiscal 2009

General Fund

Department: Conservation Board
Section Name: Conservation Board
Section Number: 301601

Program Description:

The purpose of the Conservation Board is to acquire, develop and maintain public parks, playgrounds, recreational centers and conservation areas for availability to the residents of Shelby County; to promote and preserve the health and general welfare of people within Shelby County; to encourage the orderly development and conservation of natural resources, and to cultivate good citizenship by providing adequate programs of public recreation. The Conservation Board is currently operating seven (7) developed parks and manages approximately 2,200 acres in greenbelt and undeveloped park lands.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain parks within Shelby County that provide quality recreational land, facilities, and programs for public leisure activities. The Board's newest mission is to focus on development of greenbelt properties throughout Shelby County..

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|------------------------------------------------|-------|-------|-------|
| Total developed parks maintained | 7 | 7 | 8 |
| Total estimated acres maintained (grass mowed) | 184 | 184 | 210 |
| Total acres controlled (owned) | 2,153 | 2,153 | 2,020 |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|--------------------------|--------------------|--------------------|------------------------------|----------------------------|----------------------------|
| Revenue | - 123,057 | - 97,843 | - 53,245 | - 116,000 | - 116,000 |
| Personnel Expense | 49,752 | 63,148 | 59,023 | 107,298 | 103,981 |
| Operating Expense | 222,001 | 213,760 | 94,930 | 258,168 | 261,918 |
| Transfers | - | - | - | - | - |
| Net Operations | 148,696 | 179,065 | 100,708 | 249,466 | 249,899 |
| STAFFING LEVEL | 2 | 2 | N/A | 2 | 2 |

Program Budget for Fiscal 2009

General Fund

Department: Conservation Board
Section Name: Edmund Orgill Golf Course
Section Number: 301602

Program Description:

The Edmund Orgill Golf Course is an 18 hole championship golf course available to all citizens 364 day per year. This course offers excellent golf conditions at reasonable rates, with discounts to seniors and youth. Tournaments for corporate groups, church groups and high schools are promoted; a driving range and golf lessons are also offered for both youth and adults. A complete renovation of the irrigation system should be complete in Spring of 2008.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To make available to the citizens of Shelby County a quality golf facility at a reasonable cost.

Service Level Measurements:

| | FY05 | FY06 | FY07 |
|-------------------------|-------------|-------------|-------------|
| Number of rounds played | 21,759 | 23,294 | 24,305 |
| Total revenue | \$220,987 | \$262,215 | \$281,657 |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|--------------------------|--------------------|--------------------|--------------------------------------|------------------------------------|------------------------------------|
| Revenue | - 262,215 | - 281,657 | - 169,494 | - 320,000 | - 340,000 |
| Personnel Expense | 45,144 | 35,000 | 46,561 | 148,779 | 151,447 |
| Operating Expense | 222,275 | 225,639 | 87,238 | 184,577 | 184,577 |
| Transfers | - | - | - | - | - |
| Net Operations | 5,204 | - 21,018 | - 35,695 | 13,356 | - 3,976 |
| STAFFING LEVEL | 0 | 0 | N/A | 0 | 0 |

Program Budget for Fiscal 2009

General Fund

Department: Conservation Board
Section Name: Edmund Orgill Golf Course Revenue
Section Number: 301603

Program Description:

This section was created to account for the collection of a \$1.00 (one dollar) surcharge on all nine hole rounds of play at Orgill Golf Course and a \$2.00 (two dollar) surcharge for eighteen holes. This surcharge is designated to the Property Preservation Fund (006) specifically for major repairs and improvements to the Orgill Golf Course or debt service on bonds sold to finance such improvements. Any appropriations from this fund must be approved by the Board of Commissioners. A major renovation of the irrigation system at Orgill Golf Course was approved during FY08 for completion in Spring of 2008.

Legally Mandated? Yes **Legal Reference or Statute:** Commission Resolution adopted 1/22/01, Item 14

Goals and Objectives:

To accumulate funds for the preservation and enhancement of the Orgill Golf Course for the continued recreational benefit of County residents.

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|--|--|--|--|
| | | | |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|-------------|-------------|-----------------------|---------------------|---------------------|
| Revenue | - 36,284 | - 41,986 | - 25,706 | - 39,000 | - 39,000 |
| Personnel Expense | - | - | - | - | - |
| Operating Expense | 22,987 | 33,493 | - | 40,000 | 39,000 |
| Transfers | - | - | - | - | - |
| Net Operations | - 13,297 | - 8,493 | - 25,706 | 1,000 | - |
| STAFFING LEVEL | 0 | 0 | N/A | 0 | 0 |

PORT COMMISSION

| ACCT | DESCRIPTION | FY 05 ACTUAL | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD ACTUAL 12/31/07 | FY08 REVISED BUDGET | FY 09 ADOPTED BUDGET |
|-----------------------------------------|------------------------|-----------------|-----------------|-----------------|---------------------------------|---------------------------|----------------------------|
| 3017 | PORT COMMISSION | | | | | | |
| 42 - Local Revenue | | -696,296 | -133,336 | -913,651 | -857,399 | -800,000 | -1,045,515 |
| 47 - Other Revenue | | -24,325 | -45,182 | -23,008 | -11,489 | 0 | 0 |
| Revenue | | -720,621 | -178,518 | -936,659 | -868,888 | -800,000 | -1,045,515 |
| 60 - Supplies | | 445,897 | 451,730 | 455,119 | 0 | 413,682 | 500,000 |
| Operating & Maintenance | | 445,897 | 451,730 | 455,119 | 0 | 413,682 | 500,000 |
| 95 - Contingencies & Restrictions | | 0 | 0 | 0 | 0 | -132,626 | 0 |
| Contingencies & Restrictions | | 0 | 0 | 0 | 0 | -132,626 | 0 |
| Expenditures | | 445,897 | 451,730 | 455,119 | 0 | 281,056 | 500,000 |
| 98 - Operating Transfers Out | | 659,151 | 248,270 | 0 | 0 | 518,944 | 545,515 |
| Operating Transfers Out | | 659,151 | 248,270 | 0 | 0 | 518,944 | 545,515 |
| Transfers | | 659,151 | 248,270 | 0 | 0 | 518,944 | 545,515 |
| PORT COMMISSION | TOTAL | 384,427 | 521,482 | -481,540 | -868,888 | 0 | 0 |

Program Budget for Fiscal 2009

General Fund

Department: Port Commission
Section Name: Port Commission
Section Number: 301701

Program Description:

To promote regional economic and industrial development with an emphasis on waterborne commerce and intermodal activities, while maintaining and enhancing the natural environment. The Port Commission is jointly funded by the City and County. The Board is comprised of five (5) members who serve two year terms; three (3) members are appointed by the City Mayor and confirmed the City Council and two (2) members are appointed by the County Mayor and confirmed by the County Commission.

Legally Mandated? No Legal Reference or Statute:

Goals and Objectives:

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|--|--|--|--|
| | | | |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|-------------|-------------|-----------------------------|---------------------------|---------------------------|
| Revenue | - 178,518 | - 936,659 | - 868,888 | - 800,000 | - 1,045,515 |
| Personnel Expense | - | - | - | - | - |
| Operating Expense | 451,730 | 455,119 | - | 281,056 | 500,000 |
| Transfers | 248,270 | - | - | 518,944 | 545,515 |
| Net Operations | 521,482 | - 481,540 | - 868,888 | - | - |
| STAFFING LEVEL | 0 | 0 | N/A | 0 | 0 |

SUPPORT SERVICES

| ACCT | DESCRIPTION | FY 05 ACTUAL | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD ACTUAL 12/31/07 | FY08 REVISED BUDGET | FY 09 ADOPTED BUDGET |
|------------------------------------------|---------------------------------------|-------------------|-------------------|-------------------|---------------------------------|---------------------------|----------------------------|
| 3073 | SUPPORT SERVICES | | | | | | |
| 42 - Local Revenue | | -1,228,760 | -1,257,115 | -1,335,735 | -714,248 | -1,200,000 | -1,232,600 |
| | Revenue | -1,228,760 | -1,257,115 | -1,335,735 | -714,248 | -1,200,000 | -1,232,600 |
| 51A - Salaries | | 4,212,780 | 4,469,106 | 4,711,521 | 2,400,361 | 5,318,852 | 5,276,145 |
| 52A - Other Compensation | | 22,783 | 26,624 | 24,738 | 4,211 | 37,766 | 38,138 |
| 55 - Fringe Benefits | | 1,190,711 | 1,279,636 | 1,340,398 | 694,019 | 1,593,351 | 1,565,380 |
| | Salaries & Fringe Benefits | 5,426,274 | 5,775,366 | 6,076,657 | 3,098,591 | 6,949,969 | 6,879,663 |
| 60 - Supplies | | 277,933 | 298,190 | 340,240 | 90,578 | 377,042 | 305,492 |
| 64 - Services | | 2,432 | 2,675 | 3,107 | 353 | 1,100 | 1,100 |
| 66 - Professional & Contracted Services | | 1,367,301 | 1,416,064 | 1,369,345 | 421,697 | 1,317,813 | 1,330,513 |
| 67 - Rent, Utilities & Maint | | 5,007,414 | 5,475,247 | 5,165,647 | 1,876,007 | 5,016,773 | 5,088,223 |
| 68 - Interdepartmental Charges/Expenditu | | 67,863 | 92,778 | 138,641 | 73,197 | 195,357 | 189,025 |
| 70 - Asset Acquisitions | | 91,877 | 138,609 | 77,046 | 130,019 | 150,072 | 26,072 |
| | Operating & Maintenance | 6,814,820 | 7,423,563 | 7,094,026 | 2,591,851 | 7,058,157 | 6,940,425 |
| | Expenditures | 12,241,094 | 13,198,929 | 13,170,683 | 5,690,442 | 14,008,126 | 13,820,088 |
| 96 - Operating Transfers In | | 0 | 0 | -989 | 0 | 0 | 0 |
| | Operating Transfers In | 0 | 0 | -989 | 0 | 0 | 0 |
| | Transfers | 0 | 0 | -989 | 0 | 0 | 0 |
| SUPPORT SERVICES | TOTAL | 11,012,334 | 11,941,814 | 11,833,959 | 4,976,194 | 12,808,126 | 12,587,488 |

Program Budget for Fiscal 2009

General Fund

Department: Support Services
Section Name: General Services
Section Number: 307301

Program Description:

General Services is responsible for overseeing all other Support Services sections, including coordination of payroll, vehicle fueling, maintenance and insurance costs for those sections.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To administer all Support Service operations for maintenance, janitorial services, and construction of all County facilities under its direction.

Service Level Measurements:

| | FY05 | FY06 | FY07 |
|-----------------------|------|------|------|
| Other sections served | 9 | 10 | 10 |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|-------------|-------------|-----------------------------|---------------------------|---------------------------|
| Revenue | - 110,000 | - 110,000 | - 60,491 | - | - |
| Personnel Expense | 828,077 | 869,385 | 477,669 | 1,269,467 | 1,203,560 |
| Operating Expense | 113,923 | 132,295 | 90,827 | 319,454 | 313,122 |
| Transfers | - | - | - | - | - |
| Net Operations | 832,000 | 891,680 | 508,005 | 1,588,921 | 1,516,682 |
| STAFFING LEVEL | 15 | 17 | N/A | 18 | 16 |

Program Budget for Fiscal 2009

General Fund

Department: Support Services
Section Name: Administration Building
Section Number: 307307

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for the Shelby County Administration Building.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain the Shelby County Administration Building at 160 N. Main in the most efficient and cost-effective manner possible.

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|-------------------------------------|--|----|-----|
| Magic work orders (started in 2006) | | 62 | 231 |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|--------------------------|--------------------|--------------------|--------------------------------------|------------------------------------|------------------------------------|
| Revenue | - | - | - | - | - |
| Personnel Expense | 765,965 | 815,604 | 410,125 | 869,690 | 890,719 |
| Operating Expense | 1,047,514 | 1,079,747 | 333,365 | 790,900 | 802,900 |
| Transfers | - | - | - | - | - |
| Net Operations | 1,813,479 | 1,895,351 | 743,490 | 1,660,590 | 1,693,619 |
| STAFFING LEVEL | 22 | 16 | N/A | 16 | 16 |

Program Budget for Fiscal 2009

General Fund

Department: Support Services
Section Name: Courthouse
Section Number: 307309

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for the Courthouse facility at 140 Adams.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain the Courthouse facility at 140 Adams in the most efficient and cost-effective manner possible.

Service Level Measurements:

| | FY05 | FY06 | FY07 |
|----------------------------------|------|------|------|
| Magic work orders (started 2006) | | 34 | 127 |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|-------------|-------------|-----------------------|---------------------|---------------------|
| Revenue | - | - | - | - | - |
| Personnel Expense | 318,171 | 356,864 | 173,508 | 382,767 | 396,597 |
| Operating Expense | 507,239 | 582,316 | 360,896 | 456,850 | 462,850 |
| Transfers | - | - | - | - | - |
| Net Operations | 825,410 | 939,180 | 534,404 | 839,617 | 859,447 |
| STAFFING LEVEL | 8 | 8 | N/A | 8 | 8 |

Program Budget for Fiscal 2009

General Fund

Department: Support Services
Section Name: Justice Center
Section Number: 307310

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for the Justice Center facility at 201 Poplar.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain the Justice Center at 201 Poplar Avenue in the most efficient and cost-effective manner possible.

Service Level Measurements:

| | <i>FY05</i> | <i>FY06</i> | <i>FY07</i> |
|-------------|-------------|-------------|-------------|
| Work orders | 407 | 183 | 471 |
| | | | |
| | | | |

Operating Expenses:

| <i>ACCOUNT TYPE:</i> | <i>FY06 Actual</i> | <i>FY07 Actual</i> | <i>FY08 Act YTD 12/31/07</i> | <i>FY08 Revised Budget</i> | <i>FY09 Adopted Budget</i> |
|--------------------------|--------------------|--------------------|--------------------------------------|------------------------------------|------------------------------------|
| <i>Revenue</i> | - 1,138,550 | - 1,145,400 | - 653,757 | - 1,200,000 | - 1,200,000 |
| <i>Personnel Expense</i> | 1,602,542 | 1,732,908 | 881,295 | 1,924,939 | 1,939,309 |
| <i>Operating Expense</i> | 4,011,884 | 3,783,982 | 1,074,192 | 3,826,632 | 3,954,632 |
| <i>Transfers</i> | - | - | - | - | - |
| <i>Net Operations</i> | 4,475,876 | 4,371,490 | 1,301,730 | 4,551,571 | 4,693,941 |
| <i>STAFFING LEVEL</i> | 36 | 36 | N/A | 37 | 36 |

Program Budget for Fiscal 2009

General Fund

Department: Support Services
Section Name: Office Building
Section Number: 307311

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for the Shelby County Office building at 157 Poplar.

Legally Mandated? No Legal Reference or Statute:

Goals and Objectives:

To operate and maintain the Shelby County Office building at 157 Poplar Avenue in the most efficient and cost-effective manner possible.

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|----------------------------------|--|----|----|
| Magic work orders (started 2006) | | 10 | 41 |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|-------------|-------------|-----------------------------|---------------------------|---------------------------|
| Revenue | - | - | - | - | - |
| Personnel Expense | 66,276 | 61,755 | 22,131 | 70,667 | 68,227 |
| Operating Expense | 184,399 | 211,689 | 70,999 | 150,700 | 76,700 |
| Transfers | - | - | - | - | - |
| Net Operations | 250,675 | 273,444 | 93,130 | 221,367 | 144,927 |
| STAFFING LEVEL | 2 | 2 | N/A | 2 | 2 |

Program Budget for Fiscal 2009

General Fund

Department: Support Services
Section Name: Skills Center
Section Number: 307313

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for approximately 125 County-owned facilities.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain all Shelby County buildings in the most efficient and cost-effective manner possible.

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|--------------------------------------------|--|-------|-----|
| MAGIC work orders processed (started 2006) | | 1,153 | 975 |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|-------------|-------------|-----------------------------|---------------------------|---------------------------|
| Revenue | - 8,565 | - | - | - | - 32,600 |
| Personnel Expense | 1,530,826 | 1,600,215 | 837,264 | 1,697,356 | 1,634,401 |
| Operating Expense | 752,991 | 586,120 | 389,987 | 823,975 | 628,575 |
| Transfers | - | - 989 | - | - | - |
| Net Operations | 2,275,252 | 2,185,346 | 1,227,251 | 2,521,331 | 2,230,376 |
| STAFFING LEVEL | 26 | 26 | N/A | 26 | 24 |

Program Budget for Fiscal 2009

General Fund

Department: Support Services
Section Name: Surplus Property
Section Number: 307315

Program Description:

Provide pickup, delivery, storage, redistribution and disposal of all surplus County property and equipment (including furniture and vehicles). Prepare all items that are no longer usable for disposal in accordance with County policy; coordinate the disposal with the Contract Auctioneer. Maintain a record of sales and furnish a complete accounting to all participating agencies and departments; coordinate the distribution of sale proceeds to participants and Finance and Administration.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To efficiently manage the pickup, delivery, storage and disposal of all surplus County property. To complete all work orders within three working days of receipt.

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|--------------------------------------------|--|-----------|-----------|
| Equipment sales (returned to General Fund) | | \$182,196 | \$231,485 |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|--------------------------|-------------|-------------|-----------------------------|---------------------------|---------------------------|
| Revenue | - | - 80,335 | - | - | - |
| Personnel Expense | 73,821 | 73,878 | 37,867 | 80,684 | 81,407 |
| Operating Expense | 1,243 | 1,937 | 409 | 5,216 | 5,216 |
| Transfers | - | - | - | - | - |
| Net Operations | 75,064 | - 4,520 | 38,276 | 85,900 | 86,623 |
| STAFFING LEVEL | 2 | 2 | N/A | 2 | 2 |

Program Budget for Fiscal 2009

General Fund

Department: Support Services
Section Name: Weights And Measures
Section Number: 307316

Program Description:

The Weights and Measures Department provides inspection services to ensure that businesses operating within Shelby County meet established standards for determinations of quantity in all commercial transactions.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To ensure the accuracy of all commercial weight and measurement devices within Shelby County.

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|------------------|--|------|--|
| Pumps inspected | | 2500 | |
| Scales inspected | | 300 | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|--------------------------|--------------------|--------------------|--------------------------------------|------------------------------------|------------------------------------|
| Revenue | - | - | - | - | - |
| Personnel Expense | 61,366 | 37,197 | - | - | - |
| Operating Expense | 7,631 | 15,975 | - | - | - |
| Transfers | - | - | - | - | - |
| Net Operations | 68,997 | 53,172 | - | - | - |
| STAFFING LEVEL | 1 | 1 | N/A | 0 | 0 |

Program Budget for Fiscal 2009

General Fund

Department: Support Services
Section Name: Warehouse
Section Number: 307317

Program Description:

This section was established in 2007 to manage and maintain warehouse space for County supplies and equipment; coordinate the use of these facilities with County Archives and departments for storage of records and supplies. This section also coordinates the movement of records and furniture for County departments and agencies and sets up press conferences and special events that are required by the Administration.

Legally Mandated? Legal Reference or Statute:

Goals and Objectives:

Complete all work orders within three working days of receipt; maintain the yards and grounds around County buildings and County owned properties.

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|--|--|--|--|
| | | | |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|-------------|-------------|-----------------------------|---------------------------|---------------------------|
| Revenue | - | - | - | - | - |
| Personnel Expense | - | - | - | 68,311 | 74,714 |
| Operating Expense | - | - | - | 28,138 | 28,138 |
| Transfers | - | - | - | - | - |
| Net Operations | - | - | - | 96,449 | 102,852 |
| STAFFING LEVEL | 0 | 0 | N/A | 0 | 1 |

Program Budget for Fiscal 2009

General Fund

Department: Support Services
Section Name: Archives
Section Number: 307318

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for the Archives Building at 150 Washington.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain the Archives Building at 150 Washington in the most efficient and cost-effective manner possible.

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|--------------------------------------------|--|---|----|
| Magic work orders processed (started 2006) | | 5 | 29 |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|-------------|-------------|-----------------------------|---------------------------|---------------------------|
| Revenue | - | - | - | - | - |
| Personnel Expense | 91,888 | 95,583 | 48,464 | 98,348 | 101,997 |
| Operating Expense | 301,492 | 262,662 | 90,464 | 277,450 | 283,450 |
| Transfers | - | - | - | - | - |
| Net Operations | 393,380 | 358,245 | 138,928 | 375,798 | 385,447 |
| STAFFING LEVEL | 2 | 2 | N/A | 2 | 2 |

Program Budget for Fiscal 2009

General Fund

Department: Support Services
Section Name: East Complex
Section Number: 307319

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for the East Complex at 1075 Mullins Station.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain the East Complex at 1075 Mullins Station in the most efficient and cost-effective manner possible.

Service Level Measurements:

FY05

FY06

FY07

| | | | |
|--------------------------------------------|--|----|-----|
| MAGIC work orders processed (started 2006) | | 92 | 240 |
| | | | |
| | | | |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|--------------------------|--------------------|--------------------|--------------------------------------|------------------------------------|------------------------------------|
| Revenue | - | - | - | - | - |
| Personnel Expense | 436,434 | 433,268 | 210,268 | 487,740 | 488,732 |
| Operating Expense | 495,247 | 437,303 | 180,712 | 378,842 | 384,842 |
| Transfers | - | - | - | - | - |
| Net Operations | 931,681 | 870,571 | 390,980 | 866,582 | 873,574 |
| STAFFING LEVEL | 9 | 9 | N/A | 9 | 9 |

LAND BANK

| ACCT | DESCRIPTION | FY 05 ACTUAL | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD ACTUAL 12/31/07 | FY08 REVISED BUDGET | FY 09 ADOPTED BUDGET |
|------------------------------------------|------------------|-------------------|-------------------|-----------------|---------------------------------|---------------------------|----------------------------|
| 3075 | LAND BANK | | | | | | |
| 42 - Local Revenue | | -1,037,176 | -1,246,168 | -201,339 | -182,849 | -508,000 | -508,000 |
| 47 - Other Revenue | | -8,345 | -871 | -642 | 0 | 0 | 0 |
| Revenue | | -1,045,521 | -1,247,039 | -201,981 | -182,849 | -508,000 | -508,000 |
| 51A - Salaries | | 251,220 | 256,686 | 289,572 | 185,262 | 578,241 | 519,647 |
| 55 - Fringe Benefits | | 64,982 | 78,537 | 82,619 | 52,506 | 177,782 | 148,439 |
| Salaries & Fringe Benefits | | 316,202 | 335,223 | 372,191 | 237,768 | 756,023 | 668,086 |
| 60 - Supplies | | 6,445 | 2,153 | 3,225 | 861 | 17,936 | 17,936 |
| 64 - Services | | 24,131 | 15,453 | 7,947 | 2,631 | 20,400 | 20,400 |
| 66 - Professional & Contracted Services | | 26,280 | 29,825 | 18,601 | 0 | 195,500 | 195,500 |
| 67 - Rent, Utilities & Maint | | 0 | 0 | 0 | 0 | 11,000 | 11,000 |
| 68 - Interdepartmental Charges/Expenditu | | 0 | 0 | 0 | 670 | 1,288 | 1,288 |
| 69 - Intergovernmental Expenditures | | 0 | 0 | 0 | 0 | 60,000 | 60,000 |
| 70 - Asset Acquisitions | | 0 | 0 | 12,860 | 0 | 39,860 | 39,860 |
| Operating & Maintenance | | 56,856 | 47,431 | 42,633 | 4,162 | 345,984 | 345,984 |
| Expenditures | | 373,058 | 382,654 | 414,824 | 241,930 | 1,102,007 | 1,014,070 |
| 96 - Operating Transfers In | | 0 | 0 | 0 | 0 | -580,038 | 0 |
| Operating Transfers In | | 0 | 0 | 0 | 0 | -580,038 | 0 |
| Transfers | | 0 | 0 | 0 | 0 | -580,038 | 0 |
| LAND BANK | TOTAL | -672,463 | -864,385 | 212,843 | 59,081 | 13,969 | 506,070 |

Program Budget for Fiscal 2009

General Fund

Department: Land Bank
Section Name: Land Bank
Section Number: 307501

Program Description:

The Land Bank department was created in October 2007 to provide a conduit for the reuse of tax reverted County properties through sales, donations and other means to the private, public and not-for-profit sectors. Its mission is to protect the value of tax reverted County properties, reduce waste, maintain an accessible public list of these properties, and to comply with State and County regulations when disposing of these properties. (Note: previous years include staffing and financial data for former Real Estate section 307312).

Legally Mandated? Yes **Legal Reference or Statute:** Shelby County Charter Ordinance No. 345

Goals and Objectives:

- 1) To implement streamlined procedures for property sales and an updated data structure for maintenance of properties.
- 2) To establish ongoing relationships with all CDC's and faith-based organizations involved in housing revitalization and to provide them with information regarding property availability and acquisition.
- 3) To comply with property maintenance requests within 7 working days and to maintain a regular maintenance schedule for properties located in the New Chicago area.

Service Level Measurements:

| | FY05 | FY06 | FY07 |
|--------------------------------------------|------|------|------|
| Offers to sale processed within 75 days | | | 90% |
| Days required to process property for sale | | | <15 |
| Transactions closed within 45 days | | | 90% |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|-------------|-------------|-----------------------|---------------------|---------------------|
| Revenue | - 1,247,039 | - 201,981 | - 182,849 | - 508,000 | - 508,000 |
| Personnel Expense | 335,223 | 372,191 | 237,768 | 756,023 | 668,086 |
| Operating Expense | 47,431 | 42,633 | 4,162 | 345,984 | 345,984 |
| Transfers | - | - | - | - 580,038 | - |
| Net Operations | - 864,385 | 212,843 | 59,081 | 13,969 | 506,070 |
| STAFFING LEVEL | 6 | 6 | N/A | 12 | 10 |

DIVISION OF PUBLIC WORKS



SPECIAL REVENUE FUNDS

ROADS AND BRIDGES FUND REPORT

| DESCRIPTION | FY 05 ACTUAL | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD Actual 12/31/07 | FY 08 BUDGET | FY 09 ADOPTED BUDGET |
|------------------------------------------|--------------------|--------------------|--------------------|---------------------------------|--------------------|----------------------------|
| 41 - Local Taxes | -282,079 | -268,558 | -249,953 | -66,821 | -273,000 | -273,000 |
| 42 - Local Revenue | -122,273 | -441,381 | -134,591 | -147,550 | -65,000 | -101,000 |
| 43 - State Revenue | -9,811,781 | -10,392,659 | -9,946,408 | -3,510,278 | -9,920,000 | -10,020,000 |
| 47 - Other Revenue | -286,586 | -487,483 | -569,426 | -178,674 | -300,000 | -300,000 |
| Revenue | -10,502,719 | -11,590,081 | -10,900,378 | -3,903,323 | -10,558,000 | -10,694,000 |
| 51A - Salaries | 4,243,215 | 4,496,989 | 4,882,565 | 2,376,696 | 5,284,629 | 5,378,840 |
| 52A - Other Compensation | 71,915 | 72,443 | 65,981 | 44,290 | 122,089 | 121,589 |
| 55 - Fringe Benefits | 1,233,569 | 1,346,604 | 1,473,393 | 739,727 | 1,663,605 | 1,737,679 |
| 56A - Salary Restriction | 0 | 0 | 0 | 0 | -450,000 | -1,220,000 |
| Salaries & Fringe Benefits | 5,548,699 | 5,916,036 | 6,421,939 | 3,160,713 | 6,620,323 | 6,018,108 |
| 60 - Supplies | 2,562,743 | 3,131,106 | 3,253,528 | 1,484,730 | 3,548,114 | 4,648,430 |
| 64 - Services | 16,699 | 50,816 | 8,390 | 0 | 1,860 | 1,860 |
| 66 - Professional & Contracted Services | 1,467,783 | 363,031 | 158,713 | 133,170 | 277,160 | 277,160 |
| 67 - Rent, Utilities & Maint | 119,728 | 58,880 | 118,270 | 46,397 | 180,370 | 180,370 |
| 68 - Interdepartmental Charges/Expenditu | -1,748,632 | -2,123,804 | -2,389,175 | -1,122,847 | -2,242,875 | -2,742,875 |
| 70 - Asset Acquisitions | 428,106 | 2,172,425 | 2,835,710 | 1,461,839 | 3,376,554 | 3,376,554 |
| Operating & Maintenance | 2,846,427 | 3,652,454 | 3,985,436 | 2,003,289 | 5,141,183 | 5,741,499 |
| 999 - Planned Fund Balance Change | 0 | 0 | 0 | 0 | -3,758,686 | -3,718,748 |
| Planned Fund Balance Change | 0 | 0 | 0 | 0 | -3,758,686 | -3,718,748 |
| Expenditures | 8,395,126 | 9,568,490 | 10,407,375 | 5,164,002 | 8,002,820 | 8,040,859 |
| 96 - Operating Transfers In | -115,055 | -189,043 | 0 | 0 | 0 | 0 |
| Operating Transfers In | -115,055 | -189,043 | 0 | 0 | 0 | 0 |
| 98 - Operating Transfers Out | 2,768,216 | 2,353,317 | 2,231,529 | 1,277,590 | 2,555,180 | 2,653,141 |
| Operating Transfers Out | 2,768,216 | 2,353,317 | 2,231,529 | 1,277,590 | 2,555,180 | 2,653,141 |
| Transfers | 2,653,161 | 2,164,274 | 2,231,529 | 1,277,590 | 2,555,180 | 2,653,141 |
| TOTAL | 545,568 | 142,683 | 1,738,526 | 2,538,269 | 0 | 0 |

Program Budget for Fiscal 2009

Special Revenue Funds

Fund: 71
Fund Name: ROADS & BRIDGES
Section Name: Roads & Bridges Fund
Section Number: 301000

Program Description:

The revenues received from the State of TN are restricted funds to be used by the Shelby County Roads and Bridges Department to maintain roads, roadsides and pertinent drainage structures that impact the roads in unincorporated areas. The aforementioned includes traffic control signage, asphalt operations, ditching, right-of-way maintenance, bridge repair and replacement as well as shoulder maintenance. All equipment used to perform the above listed services is maintained through our Fleet Services operations. Over 800 miles of roads are maintained with 1600 miles of vegetation control for right-of-way maintenance; 1200 pieces of equipment/vehicles are maintained through Fleet Services.

Revenue Source: TN Dept. of Transportation (TDOT) – Gas and Motor Fuel Taxes, Inspection Fees, Mineral Severance Taxes

Legally Mandated? Yes Legal Reference or Statute: County Uniform Highway Law (CUHL)

Goals and Objectives:

The goals and objectives of the Roads and Bridges Department are to maintain a safe and effective system of roads within Shelby County to facilitate personal and commercial transportation. The Department is solely funded through gasoline taxes collected by the State of Tennessee.

Service Level Measurements:

| | 2005 | 2006 | 2007 |
|----------------------------------|--------|--------|--------|
| Traffic control signs maintained | 10,263 | 10,644 | 10,931 |
| Drainage structures maintained | 217 | 201 | 186 |
| Asphalt program - pothole repair | 5,370 | 5,370 | 5,254 |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|--------------|--------------|-----------------------------|---------------------------|---------------------------|
| Revenue | - 11,590,081 | - 10,900,378 | - 3,903,323 | - 10,558,000 | - 10,694,000 |
| Personnel Expense | 5,916,036 | 6,421,939 | 3,160,713 | 6,620,323 | 6,018,108 |
| Operating Expense | 3,652,454 | 3,985,436 | 2,003,289 | 1,382,497 | 2,022,751 |
| Transfers | 2,164,274 | 2,231,529 | 1,277,590 | 2,555,180 | 2,653,141 |
| Net Operations | 142,683 | 1,738,526 | 2,538,269 | - | - |
| STAFFING LEVEL: | 134 | 137 | | 130 | 128 |

SOLID WASTE MANAGEMENT FUND REPORT

| DESCRIPTION | FY 05 ACTUAL | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD Actual 12/31/07 | FY 08 BUDGET | FY 09 ADOPTED BUDGET |
|---------------------------------------------|-----------------|-----------------|-----------------|---------------------------------|-----------------|----------------------------|
| 42 - Local Revenue | -43,630 | -25,200 | -20,150 | -7,950 | -23,520 | -21,205 |
| 43 - State Revenue | 0 | 0 | 0 | -178 | 0 | 0 |
| 46 - Elected Officials' Fines & Fees | 0 | 0 | -17,729 | -18,557 | 0 | -57,997 |
| Revenue | -43,630 | -25,200 | -37,879 | -26,685 | -23,520 | -79,202 |
| 51A - Salaries | 94,747 | 92,352 | 89,152 | 51,493 | 100,442 | 105,075 |
| 52A - Other Compensation | 5,100 | 4,862 | 2,864 | 418 | 4,710 | 4,710 |
| 55 - Fringe Benefits | 28,453 | 28,263 | 28,366 | 17,199 | 35,738 | 37,738 |
| Salaries & Fringe Benefits | 128,300 | 125,477 | 120,382 | 69,110 | 140,890 | 147,523 |
| 60 - Supplies | 0 | 539 | 561 | 0 | 1,145 | 3,220 |
| 66 - Professional & Contracted Services | 19,385 | 15,805 | 11,545 | 7,624 | 38,400 | 38,400 |
| 67 - Rent, Utilities & Maint | 6,390 | 923 | 344 | -2 | 3,576 | 4,710 |
| 68 - Interdepartmental Charges/Expenditures | 49,330 | 61,349 | 41,484 | 10,003 | 66,506 | 121,336 |
| Operating & Maintenance | 75,105 | 78,616 | 53,934 | 17,625 | 109,627 | 167,666 |
| Expenditures | 203,405 | 204,093 | 174,316 | 86,735 | 250,517 | 315,189 |
| 96 - Operating Transfers In | -159,775 | -178,893 | -136,438 | -60,278 | -226,997 | -235,987 |
| Operating Transfers In | -159,775 | -178,893 | -136,438 | -60,278 | -226,997 | -235,987 |
| Transfers | -159,775 | -178,893 | -136,438 | -60,278 | -226,997 | -235,987 |
| TOTAL | 0 | 0 | -1 | -228 | 0 | 0 |

Program Budget for Fiscal 2009

Special Revenue Funds

Fund: 72
Fund Name: SOLID WASTE MANAGEMENT
Section Name: R&B Roadside Operations
Section Number: 301003 and 301005

Program Description:

Walnut Grove, Shake Rag and Jackson Pit landfills totaling approximately 265 acres have state and federal mandates requiring maintenance to prevent leachate infiltration into aquifer. Vegetation coverage is required to prevent erosion. The landfill maintenance operation requires maintaining adequate drainage control and constant backfilling of sinkholes and cave-ins due to decomposition of buried matter. Scavenger service for dead animals is required as needed to prevent health dangers and to provide safe roadways for the motoring public. The compound trash removal program includes 53 locations and 373 various size containers with pick-up schedules ranging from daily to 3 times weekly. Tennessee State Law now requires DUI first-time offenders to pick up roadside litter along state route highways for 24 hours in three shifts of eight hours each. The supervising entity is authorized to collect a fee of \$38.00 per day.

Legally Mandated? Yes **Legal Reference or Statute:** TN Dept. of Environment and Conservation Division of Solid Waste Management (Chapter 1200-1-7-.03) and TCA 55-10-403

Goals and Objectives:

To maintain services as required under mandated regulations for closed landfill maintenance as well as to provide for the removal and proper disposal of deceased animals and trash removal in order to maintain safety and health for residents and the motoring public. To comply with state mandate requiring first-time DUI offenders to perform 24 hours of litter removal on state roads.

Service Level Measurements:

| | 2005 | 2006 | 2007 |
|-------------------------------|--------------------|--------------------|--------------------|
| Landfill vegetation control | 8 cycles/265 acres | 8 cycles/265 acres | 8 cycles/265 acres |
| Dead animal control | 90 tons | 89 tons | 83 tons |
| Compound trash/litter removal | 18,720 tons | 18,750 tons | 19,120 tons |

Operating Expenses:

| ACCOUNT TYPE: | FY06 Actual | FY07 Actual | FY08 Act YTD 12/31/07 | FY08 Revised Budget | FY09 Adopted Budget |
|-------------------|-------------|-------------|-----------------------|---------------------|---------------------|
| Revenue | - 25,200 | - 37,879 | - 26,685 | - 23,520 | - 79,202 |
| Personnel Expense | 125,477 | 120,382 | 69,110 | 140,890 | 147,523 |
| Operating Expense | 78,616 | 53,934 | 17,625 | 109,627 | 167,666 |
| Transfers | - 178,893 | - 136,438 | - 60,278 | - 226,997 | - 235,987 |
| Net Operations | - | - 1 | - 228 | - | - |
| STAFFING LEVEL: | | | | | 3 |

DIVISION OF PUBLIC WORKS



ENTERPRISE FUND

Fire Services
Overview for Fiscal 2009
Clarence Cash, Fire Chief

MISSION STATEMENT:

To deliver a Public Safety Service that will save lives and property of the citizens of Shelby County through Fire Prevention, Public Education, Fire Suppression, Hazardous Materials Mitigation, Disaster Preparedness, Emergency Medical Treatment (Basic and Advanced Life Support) and pre-arrival instructions for emergency medical incidents.

STRATEGIC GOALS:

- Continue initiatives for community health and safety through public education.
- Train and equip additional personnel in Advance Life Support through grant programs.
- Improve Emergency Medical Services by adding additional Advance Life Support engine companies within the next year.
- Increase the number of State Certified Hazardous Material Technicians and Special Rescue Personnel.

ISSUES & TRENDS:

- The implementation of the Rescue Company provides a resource in the areas of Hazardous Materials, Technical Rescue and additional manpower on all major incidents which are vital to the safety and security of the citizens of Shelby County.
- The Advance Life Support engine companies provide essential, immediate medical service to the citizenry which is an area of increased call volume.
- The Fire Prevention Section benefits the community through public education for fire safety; youth fire setter program and fire code enforcement. The staff will explore innovative means to become a revenue source through fee collections.
- The department will encourage personnel to obtain more state certifications and perhaps incorporate and require these certifications to participate in future promotional processes.

FY08 PERFORMANCE HIGHLIGHTS:

- The Fire Department goal was to have in service (2) Advanced Life Support engine companies by the end of FY08.
- Hired and trained its first class of Paramedics and sent our own interested personnel through paramedic school at Southwest Tennessee Community College. The department started FY08 with one Paramedic and will close out FY08 with 20 Fire Fighter/Paramedics.
- Went on line with a new state of the art Emergency Dispatch Center.
- Began use of Mobile Data Terminals in conjunction with the new Dispatch Center to better track, dispatch and locate emergency apparatus (pumpers, ambulances, etc.).

FY09 BUDGET HIGHLIGHTS:

- Grants - Monitor the grants that were applied for FY08 and research to find additional grant funding for FY09.
- Vehicles – The Department plans to replace (2) fire engines, (1) training van and (2) staff vehicles.
- Communication / Dispatch – Add (3) new positions in dispatch to handle the additional work load (Dispatch Ambulance w/performance contract, Millington Fire, Arlington Fire and Lakeland).
- Manage EMT Reserve Program and move forward with all engine companies having Advanced Life Support capabilities.

FIRE SERVICES FUND

| DESCRIPTION | FY 05 ACTUAL | FY 06 ACTUAL | FY 07 ACTUAL | FY 08 YTD Actual 12/31/07 | FY 08 BUDGET | FY 09 ADOPTED BUDGET |
|------------------------------------------|--------------------|--------------------|--------------------|---------------------------------|--------------------|----------------------------|
| 42 - Local Revenue | -12,921,848 | -14,024,846 | -14,809,843 | -7,244,329 | -18,216,421 | -18,722,301 |
| 43 - State Revenue | -41,760 | -43,050 | -49,050 | 0 | -57,250 | -75,200 |
| 47 - Other Revenue | -12,831 | -63,325 | -207,422 | -76,438 | -80,000 | -100,000 |
| Revenue | -12,976,439 | -14,131,221 | -15,066,315 | -7,320,767 | -18,353,671 | -18,897,501 |
| 51A - Salaries | 6,676,430 | 6,839,186 | 7,236,855 | 3,966,063 | 8,922,272 | 9,288,873 |
| 52A - Other Compensation | 1,380,326 | 1,175,171 | 1,269,065 | 959,501 | 1,073,072 | 1,144,072 |
| 55 - Fringe Benefits | 1,968,034 | 2,087,969 | 2,185,102 | 1,229,377 | 2,748,077 | 2,950,720 |
| 56A - Salary Restriction | 0 | 0 | 0 | 0 | -400,000 | -200,000 |
| Salaries & Fringe Benefits | 10,024,790 | 10,102,326 | 10,691,022 | 6,154,941 | 12,343,421 | 13,183,665 |
| 60 - Supplies | 148,086 | 164,770 | 332,470 | 239,331 | 300,441 | 397,583 |
| 64 - Services | 34,048 | 42,724 | 22,346 | 7,233 | 116,093 | 68,333 |
| 66 - Professional & Contracted Services | 73,475 | 226,522 | 663,961 | 1,547,164 | 3,754,656 | 3,799,672 |
| 67 - Rent, Utilities & Maint | 140,213 | 138,177 | 171,174 | 96,283 | 260,630 | 313,610 |
| 68 - Interdepartmental Charges/Expenditu | 298,800 | 315,690 | 380,690 | 163,328 | 413,256 | 441,986 |
| 70 - Asset Acquisitions | 307,377 | 405,128 | 425,863 | 0 | 155,553 | 123,000 |
| Operating & Maintenance | 1,001,999 | 1,293,011 | 1,996,504 | 2,053,339 | 5,000,629 | 5,144,184 |
| 80 - Debt Services | 191,268 | 169,740 | 154,977 | 227,628 | 290,623 | 183,425 |
| Debt Services | 191,268 | 169,740 | 154,977 | 227,628 | 290,623 | 183,425 |
| 99 - Other Financing Sources | 0 | -222,654 | -614,932 | 0 | 0 | 0 |
| Other Financing Sources | 0 | -222,654 | -614,932 | 0 | 0 | 0 |
| 999 - Planned Fund Balance Change | 0 | 0 | 0 | 0 | 0 | -257,638 |
| Planned Fund Balance Change | 0 | 0 | 0 | 0 | 0 | -257,638 |
| Expenditures | 11,218,057 | 11,342,423 | 12,227,571 | 8,435,908 | 17,634,673 | 18,253,636 |
| 98 - Operating Transfers Out | 600,000 | 664,859 | 707,946 | 359,499 | 718,998 | 643,865 |
| Operating Transfers Out | 600,000 | 664,859 | 707,946 | 359,499 | 718,998 | 643,865 |
| Transfers | 600,000 | 664,859 | 707,946 | 359,499 | 718,998 | 643,865 |
| TOTAL | -1,158,382 | -2,123,939 | -2,130,798 | 1,474,640 | 0 | 0 |